



Job Title: Glean Coordinator
Classification: Full-Time
Department: Community Resources

JOB SUMMARY

Ozarks Food Harvest's Full Circle Garden Program focuses on increasing agency and broader community access to fresh fruits and vegetables. The program works to rescue and procure fresh, local produce for distribution to partnering hunger-relief agencies. The program also emphasizes education and community partnerships to develop multi-faceted approaches to the recovery of nutritionally dense and much-needed foods for neighbors struggling with hunger.

The Full Circle Gardens Glean Coordinator will be primarily responsible for working with local and regional growers to harvest and/or obtain excess fresh produce for distribution to member agencies. The Glean Coordinator will be the point person for the Ozarks Food Harvest Home Garden, leading four-season growing in raised beds, two high tunnels and a field plot, with the support of the Full Circle Gardens Manager.

ESSENTIAL DUTIES AND RESPONSIBILITIES

- Lead volunteers in harvesting fresh produce at the home garden and at off-site locations
- Be the primary contact for production at our home garden, planning 4-season growing and harvesting
- Host educational sessions for school groups at the home garden
- Transport produce to designated locations while tracking and reporting program impacts
- Work with partnering farms to schedule ongoing as well as last-minute gleans
- Collaborate with partnering organizations to ensure consistent and timely produce pickups from donors
- Support annual volunteer appreciation event
- Other duties as assigned

QUALIFICATIONS

- College degree or equivalent required
- Strong leadership skills with a high level of personal and professional integrity
- Ability to read, write and communicate clearly and effectively
- Good organizational skills and attention to detail
- Garden experience and/or relevant educational background
- Ability to work effectively with a diverse group of volunteers and staff
- Ability to work outdoors in physically-demanding conditions (heat, precipitation)
- Ability to work independently and within a team structure
- Good driving record with a willingness to drive a transit van for produce pick-ups
- Ability to perform physical labor/lift 40 pounds

Send resume and cover letter to apindexter@ozarksfoodharvest.org.